Message: New Database Questions

New Database Questions

From	Carrie Hoelscher	**Date**	Monday, January 16, 2017 9:09 AM
To	Kraft, Emily		
Cc			
Journal Recipients	Emily.kraft@oa.mo.gov		

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Good Morning Emily,

I'm preparing for a meeting with our subs to walk them through the new database and what has changed. I have a few questions for you, to make sure I'm clear on the details before this meeting.

- Under the "Client" tab, what is the "Past Client History" form for?
- Is the "Client Reassignment" form to be used if the sub reassigns a client to a different user?
- For now, the "Resend email to new user" is selected if a sub or employee is trying to create an account and needs a new access code sent to them. How will this be used, or will it, once an account has been created? Will it be used in the event a user can't log in and needs a temporary password sent to them?
- If a user no longer needs access to the database can they be deleted or only made inactive?
- What is an "Intake Discharge Comparison" and when would it need to be used?

Thank you for taking the time to answer my questions! I appreciate all of your help!
Carrie

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